

Hunton & Arrathorne Community Primary School

Biometric Data Policy



Date: November 2024	Headteacher: Mr S Donaldson
Review Date: November 2025	Chair of Governors: Mrs A Peacock

Introduction

Hunton & Arrathorne Community Primary school recognises that biometric data is information linked to a reading or measurement of a person's biological features of characteristics: most commonly fingerprints or palm prints, iris or retina scans and other facial recognition technology and including DNA.

Under the GDPR personally identifiable biometric data is defined as 'special category' personal data, which means that explicit consent is required from an individual to use the biometric data.

The Protection of Freedoms Act 2012 states the following:

- 1.1 Written consent is required from at least one parent for all pupils under the age of 18 where biometric data personal information is used in an automated recognition system.
- 1.2 Schools do not need to have written consent from the pupil, they do need to respect pupils' wishes should they refuse to participate. A pupil's objection will always override parental consent in this regard and the objection of one parent can override the consent of another. Consent may also be withdrawn at any stage.
- 1.3 Reasonable alternative arrangements must be provided for pupils or staff who do not use automated biometric recognition systems either because their parents have refused consent (or a parent has objected in writing) or due to the pupil's own refusal or the staff member's refusal to participate.
- 1.4 Alternative arrangements ensure that pupils and staff do not suffer any disadvantage or difficulty in accessing services, school premises etc. as a result of them not participating.

Procedure

Hunton & Arrathorne Community Primary does not currently collect or retain biometric data of pupils, staff or visitors in any form. Should this change, the policy will also be updated accordingly.



Review and Development

This document, together with the effectiveness of its procedures, is reviewed annually by the Headteacher and Governing Body.

