

**Annual Governance Statement for the Governing Body of Hunton and
Arrathorne C.P School
September 2019**

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Hunton and Arrathorne C.P. School Governing Body are:

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the Headteacher to account for the educational performance of the school and its pupils
3. Overseeing the financial performance of the school and making sure its money is well spent

Governance arrangements

The Governing Body of Hunton and Arrathorne C.P. School comprises:

3 Parent Governors;
1 Local Authority Governor;
One Staff Governor;
Headteacher;
3 Co-opted Governors.

The range of skills brought to the Governing Body which contribute to effective governance and the success of the school are as follows:

- A willingness to attend meetings on a regular basis;
- The skill to interpret and understand school performance data;
- Leadership experience in education, governance or another area;
- School Financial management;
- Personnel management;
- Special Educational Needs and Disabilities;
- Buildings and Maintenance;
- Health and Safety;
- Curriculum interests.

The governing body has programme of meetings throughout the school year that focuses on specific areas of governance. In 2018/19 the Governing Body met on 7 occasions with each meeting concentrating on either School Improvement or Resources as appropriate.

Attendance record of governors

A record is kept by the clerk to the governing body, of attendance at meetings. Meetings need to be 'quorate' to ensure that decisions can be made and all

meetings in 2018/19 met this criteria. The record of individual attendance is as set out below:

Name	Autumn FGB 1 20.09.18	Autumn FGB 2 25.10.18	Autumn FGB 3 06.12.18	Spring FGB 1 24.01.19	Spring FGB 2 21.03.19	Summer FGB 2 23.05.18	Summer FGB 2 05.07.18	Total
Joanne Grainger (H.T.)	√	√	√	√	√	√	√	7/7
Michelle Saunders (Staff)	√	√	√	√	√	√	√	7/7
Julie Sargent (Local Authority)	√	√	√	√	Apologies (C)	√	√	6/7
Vacancy (Co-opted) D. Cooper (24.01.19)	Vacancy	Vacancy	Vacancy	David Cooper Co-opted	√	√	√	4/4
Evelyn Armstrong (Parent)	√	√	√	√	Apologies (C)	√	Apologies (C)	5/7
Vacancy (Parent) Chris Ellis (19. 10. 18)	Vacancy	Chris Ellis 19.10.18 √	√	√	√	√	√	6/6
David Lawrenson (Co-opted)	√	√	Term of Office ended 03.12.18 Vacancy	Co-opted √	Apologies (C)	√	√	5/6
Mike Gibson (Co-opted)	√	√	Term of Office ended 03.12.18 Vacancy	Vacancy	Vacancy	Dee Lynn Co-opted √	Apologies (C)	2/2 + 1/2
Louise Wyatt (Co-opted)	Apologies (C)	√	√	√	√	√	√	6/7
Patrick Barber (Parent App.)	√	√	Apologies (C)	Apologies (C)	√	√	√	5/7
B. Smeeton [Clerk]	√	√	√	√	√	√	√	
	7/8	9/9	6/7	8/9	6/9	10/10	8/10	

The work we have done in the governing body meetings.

- Considered the reports of the Headteacher dealing with pupil performance data and strategic issues facing the school;
- Interrogated and challenged through questions internal and externally produced data to see what, if anything, the school can do better for our pupils;
- Ensured that safeguarding is a core feature of the governance of the school;
- Considered the staffing required to run the school effectively;
- Considered the financial management of the school including the Start Budget, monthly budget monitoring reports and completed the Schools Financial Value Statement;
- Ensured that the physical fabric of the school is well maintained by the prudent use of the Capital and Revenue resources available to the school;
- Considered strategic issues which will affect the school in the future e.g. the potential impact and relevance of federation and/or collaboration;
- Ensured that the school's policies are upto date by undertaking regular reviews of policies;
- Ensured that Health and Safety at the school is of the highest order by considering the reports of the LA Health and Safety Adviser and by undertaking inspections of the school premises;

All non- confidential minutes of the Governing Body are available for inspection on the School's website.

Strategic Planning for the future

- ✓ We will keep fully up to date with the Education landscape in particular the development of collaboration and/or federation;
- ✓ We will seek to ensure the financial security of the school;
- ✓ We will keep an overview of the staffing structure and regularly review the school development plan to ensure that a high standard of education is maintained for the increasing number of pupils.

How to contact your governing body

Information about the school's governing body is available on the governors' page of the school's website

The Hunton and Arrathorne C.P. School Governing Body – membership 2019/20

Governor	Category	Term of office expires
D. Cooper	Co-opted	23.01.23
Mrs L Wyatt	Co-opted	06.12.21
Mrs D. Lynn	Co-opted	20.05.23
Vacancy	Co-opted	
P. Barber	Parent (appointed)	02.12.20
C. Ellis	Parent	18.10.22
Mrs E. Armstrong	Parent	12.10.21
Mrs J. Sargent	Local Authority	31.08.21
Mrs J. Grainger	Headteacher	N/A
Mrs M. Saunders	Staff	13.01.22