# HUNTON & ARRATHORNE C P SCHOOL



Tel/Fax: 01677 450342

Caring - Aspiring - Excelling



# **Wraparound Care**

## **Terms and Conditions**

STAFF:

Co-ordinator: Mrs Godlee

Support Staff: Mrs Heap Mrs Flannigan Mrs Shanley Mrs Webster

Contact number: School 01677450342

Email: admin@huntonarrathorne.n-vorks.sch.uk

We aim to provide a service that meets the needs of our parents/carers within our own capacity. This service will run alongside enrichment clubs organised by class teachers.

### Activities

We aim to provide an environment in which the children can learn new skills, feel safe, be with friends, relax and have fun. Activities are wide-ranging and dependent on the children's needs and interests.

### **Bookings**

All parents need to complete a booking form. Regular places need to be booked in advance at the beginning of each fortnight and need to be paid for promptly via Parent Pay. Further bookings will not be accepted if previous invoices have not been paid. Refunds will only be given if a child is absent through illness.

If parents need a last minute place, please ring school to check that the club will be running. The club will only be running if children have been booked in.

### **Current Cost**

Fees will be charged to cover the cost of staffing and resources and will be reviewed regularly. Sessions are charged as follows:

Before School 8.00-9.00a.m.	£4	If you are 5 minutes or more
After School 3.15-4.15 p.m.	£4	late in collecting, you will be charged for the whole of the
After School 3.15-5.00 p.m. Mon-Thurs	£7	next session.
After School 3.15-4.30 p.m. Fri	£5	

# **Opening Times**

The earliest drop-off time will be 8.00a.m. Before School Club ends at 8.50 a.m when children will join their friends on the playground or, if they are in Foundation Stage, they will be taken to Mrs Saunders or teacher in charge of Class 1. After School sessions begin at 3.15 and end at 5.00 Mon-Thurs and 4.30 in p.m. on Fridays.

Parents/carers who are 5 minutes or more later than their agreed time will either incur a charge for the next session, or if it is after 5.00, will incur a £10 charge.

# Collection and Dropping Off

The Provision will usually be based in the upstairs classroom. Parents should collect and drop children off at the back door as that buzzer can be heard upstairs.

### Behaviour

All school rules and procedures apply during these sessions and will follow the School's policy for promoting good behavior. We reserve the right to refuse admission.

*	ided during term time only and will not include teacher reviewed regularly to keep track of need and costs.
I have read, understood and agr Arrathorne CP School's Wrapar	ree to comply with the terms and conditions of Hunton & ound Care.
Name of child/children	
Parent/Carer signature	Date:
Headteacher signature	Date: