

HUNTON AND ARRATHORNE C.P. SCHOOL

The Governance Annual Statement

In January 2014 the Department for Education (DfE) published departmental advice in relation to the School Procedures regulations (2013). A number of additional recommendations, not mentioned in the Procedures regulations, were made in the advice document, including reference to the **publication of an annual governance statement**.

10. It is also good practice for the Board to publish an annual governance statement (as Academy Trusts are required to do through the Accounts Direction) to explain how it has fulfilled its responsibilities - particularly in relation to its core functions, including:

- The governance arrangements that are in place, including the remit of any committees*
- The attendance record of individual governors at board and committee meetings*
- An assessment of the effectiveness and impact of the board and any committees with details of any particular challenges that have arisen*

Whilst accepting the publication of a governance statement is not mandatory, NYCC strongly recommends that it is good practice and an effective way for governors to demonstrate that their accountability to parents, at least annually.

We suggest that governors agree a statement – an example is below – and publish this on their website, perhaps at the end of the summer term each year.

**Annual Governance Statement for the Governing Body of Hunton and
Arrathorne C.P School
September 2017**

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Hunton and Arrathorne C.P. School Governing Body are:

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the Headteacher to account for the educational performance of the school and its pupils
3. Overseeing the financial performance of the school and making sure its money is well spent

Governance arrangements

The governing Body of Hunton and Arrathorne C.P. School comprises:

3 Parent Governors;
1 Local Authority Governor;
One Staff Governor;
Headteacher;
4 Co-opted Governors.

The range of skills brought to the Governing Body which contribute to effective governance and the success of the school are as follows:

- A willingness to attend meetings on a regular basis;
- The skill to interpret and understand school performance data;
- Leadership experience in education, governance or another area;
- School Financial management;
- Personnel management;
- Special Educational Needs and Disabilities;
- Buildings and Maintenance;
- Health and Safety;
- Curriculum interests.

The governing body has programme of meetings throughout the school year that focuses on specific areas of governance. In 2016/17 the Governing Body met on 7 occasions with each meeting concentrating on either School Improvement or Resources as appropriate.

Attendance record of governors

A record is kept by the clerk to the governing body, of attendance at meetings. Meetings need to be 'quorate' to ensure that decisions can be made and all meetings in 2016/17 met this criteria. The record of individual attendance is as set

out below:

Mrs J. Grainger (Headteacher) – 100%
Mrs M. Saunders (Staff Governor) – 86%
Mrs J. Sargent (LA Governor) – 100%
Mrs R. Loadman (Co-opted Governor) – 100%
Mrs J. Morgan (Parent Governor) – 57%
P. Durban (Parent Governor) – 100%
D. Lawrenson (Co-opted Governor and Chair) – 86%
M. Gibson (Co-opted Governor and Vice Chair) – 86%
Lady S. McAndrew (Co-opted Governor) – 86%
P. Barber (Parent Governor) – 86%

The overall attendance rate was 89%

The work we have done in the governing body meetings.

- *Considered the reports of the Headteacher dealing with pupil performance data and strategic issues facing the school;*
- *Interrogated and challenged through questions the data to see what, if anything, the school can do better for our pupils;*
- *Considered the staffing required to run the school effectively;*
- *Considered the financial management of the school including the Start Budget, monthly budget monitoring reports and completed the Schools Financial Value Statement;*
- *Ensured that the physical fabric of the school is well maintained by the prudent use of the Capital and Revenue resources available to the school;*
- *Considered strategic issues which will affect the school in the future e.g. the potential impact and relevance of Academisation and collaboration;*
- *Ensured that the school's policies are upto date by undertaking regular reviews of policies;*
- *Ensured that Health and Safety at the school is of the highest order by considering the reports of the LA Health and Safety Adviser and by undertaking inspections of the school premises;*

All non- confidential minutes of the Governing Body are available for inspection on the School's website.

Strategic Planning for the future

- ✓ We will keep fully up to date with the Education landscape in particular the development of academisation in the area and the need to consider collaboration;
- ✓ We will seek to ensure the financial security of the school;
- ✓ We will keep an overview of the staffing structure and regularly review the school development plan to ensure that a high standard of education is maintained for the increasing number of pupils;

How to contact your governing body

Information about the school's governing body is available on the governors' page of the school's website

The Hunton and Arrathorne C.P. School Governing Body – membership 2017/18

Governor	Category	Term of office expires
D.G. Lawrenson	Co-opted	03.12.18
M.K. Gibson	Co-opted	03.12.18
Mrs. R. Loadman	Co-opted	02.12.20
Vacancy	Co-opted	
P. Barber	Parent (appointed)	02.12.20
P. Durban	Parent	28.09.20
Vacancy	Parent	
Mrs J. Sargent	Local Authority	01.09.21
Mrs J. Grainger	Headteacher	N/A
Mrs M. Saunders	Staff	13.01.18