

Minutes of a meeting of Hunton and Arrathorne Community Primary held at the school on Thursday 18th January 2018 at 6.00 p.m.		
Present: Mrs. E. Armstrong (E.A.), Mr. P. Barber (P.B.), Mr. P. Durban (P.D.), Mrs J.Grainger (H.T.), Mr. M. Gibson (M.G.), Mr D. Lawrenson (Chair), Mrs J. Sargent (J.S.), Mrs M. Saunders (M.S.), Mrs L. Wyatt		
In attendance: Mrs. Beverly Smeeton (Clerk)		
9 Governors + 1		
Apologies	Mrs R. Loadman (R.L.).	
Minute No.		Action
PART 'A' – PROCEDURAL		
GB 66/17	<u>Welcome & Introductions</u> The Chair opened the meeting at 6.00 p.m. by welcoming all attendees. Given the difficulty with travel to and from the village, due to ice and snow, the Chair outlined that he had taken the decision to cancel the visit by pupils in the Eco Club and Lis Marsden (School Improvement Advisor). The Chair advised that to facilitate a full and unhindered discussion for the 'Visioning' exercise at Agenda item 12, this matter would become the last item.	
GB 67/17	<u>Apologies for absence</u> Mrs R. Loadman had forwarded apologies to the clerk, due to illness. Resolved: That the above apology be noted & that the absence be consented to.	
GB 68/17	<u>Declarations of Interest and Confidentiality</u> The Governing Body noted the rules around confidentiality & the declaring of interests. No interests were declared. It was noted that there would be confidential minutes to approve, but no other matters were identified as confidential at this point in the meeting.	
GB 69/17	<u>Notification of Urgent Other Business</u> None	
GB 70/17	<u>Consideration of Governors' role in the Ofsted process</u> The Chair invited governors' opinion as to whether they would like to re-schedule another meeting with L.M. or, if having studied the various materials previously prepared, they feel confident in their knowledge of the school. Governors reflected on confidence levels in answering questions about the performance of the school and the progress of pupils, before agreeing that another visit from L.M. would not be necessary.	
GB 71/17	<u>Minutes</u> Governors had previously received a copy of the minutes of the last meeting for consideration. The Chair thanked P.B. for Chairing that meeting. Resolved: That the minutes of the meeting held on 7th December 2017, both Public and Confidential be approved and signed by the Chair as a correct record.	Clerk to file.
GB 72/17	<u>Matters arising</u> With ref GB 55/17 – Governor Question 1:- Will governors have access to A.S.P. as with RAISE ? Ans: There is the Dashboard information (I D S R), which governors have received . The H.T. volunteered to enquire about general access and P.B. will ask the question at the Swaledale Alliance C.o.G. meeting.	H.T. & P.B.
GB 73/17	<u>Date and time of next meeting – Thursday 8th March 2018 at 6.00 p.m.</u>	ALL

PART 'B' - SCHOOL IMPROVEMENT & SAFEGUARDING		
GB 74/17	<p><u>Pupil Performance Updates</u> Governors had received a comprehensive update for pupil performance data prior to the meeting (here appended to these Minutes) and agreed that the data is looking positive. The H.T. explained that in moving into the new band the progress has been evidenced - Pupils are attaining well, within the band. Governors noted that pupils with SEN are making pleasing progress also and the data was further scrutinised :-</p> <p>Governor Question 2:- Is there an overlap within the groups ? Answer:- No, the Service pupils are taken from the P.P. group as they are attaining well – the H.T. gave a further explanation of how staff try to ensure that the data is used to provide the information needed, as with small cohorts it can be easily skewed.</p> <p>Governor Question 3:- Is there intervention in place for child A ? Answer: Yes.</p> <p>Governor Question 4:- At the top end of KS2 there seems to be more blue ? Answer: Progress is improving and booster groups are taking place. Three new pupils joined at Y6, who were not at the school for YR - Y5 – progress is going in the right direction. There are 8 pupils in the cohort for Y6 – currently we feel that 50% will definitely reach ARE, 12.5 % will not reach ARE and 37.5 % may hopefully achieve the ARE.</p> <p>Governor Question 5:- What are we doing about attendance in Y2? Ans: We send a letter out if attendance dips below 94% - some letters went out last week. Attainment in EYFS was scrutinised and discussed:-</p> <p>Governor Question 6:- Are pupils on course to repeat the successes of last year ? Ans: It is a different type of cohort this year, but all pupils are heading in the right direction for 'Expected'. Resolved: That governors receive the Data updates with thanks to the H.T. & Staff. :That the H.T. & P.B. will raise the query about access to A.S.P.</p>	H.T. & P.B.
GB 75/17	<p><u>G.B. Self Review – new NGA Skills Audit and Code of Conduct.</u> Governors had received the new Skills Audit and Code of Conduct prior to the meeting. Governors agreed to complete the Skills Audit and forward to J.S., who will collate them and prepare the analysis to report back to the meeting in March.</p> <p>Resolved: That Governors will complete the new N.G.A. Skills Audit and forward to J.S. by half term. : That J.S. will collate and analyse the outcomes in readiness for Feedback to be given at the meeting 08.03.18. : That the NGA Code of Conduct be adopted and signed by all subject to minor customisations as discussed.</p>	Gvnrs ALL J.S. Chair & Gvnrs
GB 76/17	<p><u>Academy updates</u> It was agreed that it is important to keep an ongoing overview of developments with the Academy agenda locally and to maintain dialogue with the Heads and Chairs of other local Community Schools. The previous meeting had been found to be helpful in exploring and reflecting on options, so the Chair agreed with the H.T. that another meeting will be arranged this term. P.B. will also attend</p> <p>Resolved : That the Chair and P.B. (Vice Chair) will liaise with the H.T. to decide on a date and make arrangements for another meeting of Heads and Chairs of local Community Primary Schools.</p>	H.T. Chair P.B.

	<ul style="list-style-type: none"> • The schools' role within the community • Improvements to the site • Potential for increased use of the Village Hall. • Capital and Revenue Resources – impact of the new Funding Formula • Future proofing for the school • How, or if, the site could be developed • Awareness of other funding streams to 'tap into' • Challenges of leadership succession • Relationships with other local Community Primary Schools and MATs. <p>Resolved: That governors continue to consider future proofing for the school and remain open to all helpful development possibilities and potential funding streams.</p>	<p>ALL</p>
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Note: The colour coding links to the three Core Functions of governance and evidences questioning and challenge in these areas; GREEN for 'setting strategic direction'; BLUE for 'holding headteacher to account for educational performance'; RED for 'ensuring financial health, probity and value for money'

There being no further business the Chair thanked all attendees and closed the meeting at 7.45 p.m.

Date & Time of next Meeting – The next meeting will be on

Thursday 8th March 2018 at the school at 6.00 p.m. – Finance Focus

IMPACT resulting from this G.B. Meeting

1. Progress data and attainment was scrutinised and questioned.
2. The current governors' skill set is being re-evaluated in light of the new make-up of the governing body and using an updated questionnaire.
3. The Board is actively considering the future of the school in all areas to inform and formulate its plans for the future.